



Smart Referrals Workflow Solution

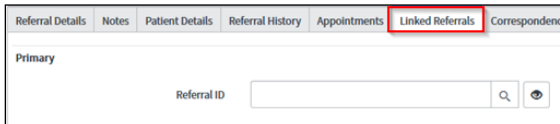


Linking Referrals

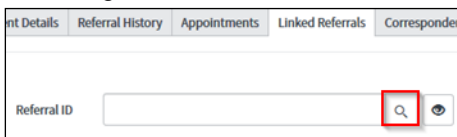
Subsequent referrals can be linked to an earlier referral if required. This includes ongoing care referrals and requests for re-consideration of category.

To link referrals together:

1. Select **Linked Referrals** tab.



2. Select the search button and display referrals available for linking.



3. Any additional referrals for the same URN and specialty will be displayed.



4. Select the Primary Referral you want to link to.
5. The Referral ID will now appear in the Referral ID field.



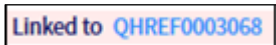
6. Click **Save** to save the referral.



Note: Additional referrals for linking will only appear if previous referrals have been received for the patient, that identify with the same presenting condition/s and/or the same specialty.

Referrals should **NOT** be linked to the initial referral for alternate conditions/specialties.

7. The two referrals will now be linked. The below flag will be displayed on the referral.



8. To open the linked referral, click on the flagged referral ID number.

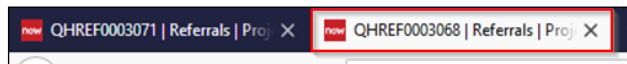


OR

Click the eye icon next to Referral ID



9. The primary referral will open in an additional window.



The primary referral will now display all linked referrals in the **Linked Referrals** tab.

Unlinking Referrals

If required, linked referrals can be unlinked by deleting the Referral ID from the **Linked Referrals** tab and saving the referral.



How to get help

For support contact the Health Informatics team by email at CHQ_DigitalFuture@health.qld.gov.au or by calling 3068 1999 (select option 1).

Application and technical support can also be accessed through the IT Support Centre 1800 198 175

