

# Children's Health Queensland Hospital and Health Service and Brisbane South PHN Ltd

A protocol for working together to enhance health outcomes

*Schedule 1 – Schedule of activity*

2020-2022



**phn**  
BRISBANE SOUTH

An Australian Government Initiative

## Schedule 1 – Schedule of activity

This document, Schedule 1 – Schedule of activity, relates to initiatives undertaken between two parties (Children's Health Queensland Hospital and Health Service and the Brisbane South PHN) within the context of the working together Protocol 2020-2022. The activities within the Schedule may be updated from time to time based on the needs of the parties. This document will remain a living document throughout the term of the Protocol to support these changes as needed. Any major amendments (such as activities or priority level) must be agreed in writing by the key party representatives.

The initiatives and correlating activities have been developed from the priority areas and objectives identified in:

- Brisbane South PHN Whole of Region Needs Assessment as published from 2018 onwards;
- Brisbane South PHN Strategic Plan 2017 onwards;
- Pasifika and Maori Health and Wellbeing: A strategic framework and action plan for Brisbane south 2020-2025
- Brisbane South Mental Health, Suicide Prevention and Alcohol and Other Drug Strategy 2019-2022
- CHQ Strategic Plan 2020-2024;
- CHQ's Children's Health and Wellbeing Services Plan 2018-2028;
- Aboriginal and Torres Strait Islander Health and Wellbeing Services Plan 2018-2023; and
- CHQ's Integrated Care Strategy 2018-2022.

Various other high-level state and federal Department of Health strategic documents were also consulted. These initiatives range from funded contract arrangements through to cooperative endeavours based on in-kind support and initiatives for each party's information as follows:

### (a) Funded Contracts (Level 1)

A Contract will be used where:

- (a) Funding passes between the parties;
- (b) Project activities involve significant risks to one or both of the parties;
- (c) There is any proposed use or sharing of identifiable patient information;
- (d) On any other grounds determined by either party.

All Funded Contracts will be recorded in Schedule 1 as Level 1 Initiatives.

### (b) In-kind Initiatives (Level 2)

An in-kind initiative shall involve provisions for sharing information, staff resources including staff co-location if appropriate, and facility access described in relevant initiative implementation plans. These initiatives shall be recorded in Schedule 1 as Level 2 Initiatives.

Neither party shall be legally bound to perform any activity under an in-kind initiative, except in the case where a separate agreement is executed by the parties. Each party shall generally support the performance of the in-kind initiatives.

### (c) Initiatives for Information (Level 3)

The parties may from time to time undertake initiatives that may be of interest to each other but will not require a contractual or in-kind arrangement. These initiatives shall be recorded in Schedule 1 as Level 3 Initiatives.

## Schedule of activities

Initiative / Enabler of integrated care	Activities	Level of Involvement	Key Contacts
1. Digital enablement (including Clinical pathways and Communication between providers)	<ul style="list-style-type: none"> <li>• Improve the continuity of patient care between primary, community and hospital care settings through the collaboration in digital enablement work, e.g.;               <ul style="list-style-type: none"> <li>○ Paediatric clinical and referral guidelines and pathways, in conjunction with the promotion and development of Clinical Prioritisation Criteria (CPC)</li> <li>○ Improve secure information sharing and communication (e.g. returned referrals, discharge summaries) between Queensland Children's Hospital (QCH), Child and Youth Community Health Services (CYCHS) and Child and Youth Mental Health Services (CYMHS) and referring practitioners / partners in care, e.g. via:                   <ul style="list-style-type: none"> <li>○ Secure web transfer</li> <li>○ Smart Referrals</li> <li>○ Other secure platforms where appropriate (Kiteworks)</li> </ul> </li> </ul> </li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>• Medical Director Integrated Care</li> <li>• GPLO</li> <li>• Integrated Care Lead</li> <li>• Program Director – Strategic Projects, Digital Health Service</li> </ul> <p>BSPHN:</p> <ul style="list-style-type: none"> <li>• General Manager – Primary Health</li> <li>• Program Development Manager – Primary Health Innovation</li> </ul>
2. Engagement and partnerships	<ul style="list-style-type: none"> <li>• Continue and strengthen collaboration in:               <ul style="list-style-type: none"> <li>○ Our Children and Communities Matter (OCCM) Brisbane South</li> <li>○ Integrated Mental Health Strategic Planning Meetings</li> <li>○ North Stradbroke and Bay Islands Health Services</li> <li>○ Logan Together</li> <li>○ Person Centred Care</li> <li>○ GPs in Schools model</li> <li>○ Maori &amp; Pacific Islander strategy between MSHHS, BSPHN and CHQ                   <ul style="list-style-type: none"> <li>▪ Main strategies include: maternal and child health; chronic disease and mental health)</li> </ul> </li> <li>○ Thriving and on Track (ToTs)</li> <li>○ Southern Moreton Bay Islands Community Impact Initiative</li> </ul> </li> </ul>	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> <li>• GPLO</li> <li>• Integrated Care</li> <li>• Strategy, Planning and Improvement</li> <li>• Centre for Children's Health and Wellbeing</li> <li>• Divisional Director CYMHS</li> <li>• Divisional Director CYCHS</li> <li>• A/Executive Director Clinical Services</li> </ul> <p>BSPHN:</p> <ul style="list-style-type: none"> <li>• General Manager Commissioned Programs</li> <li>• General Manager Primary Care</li> </ul>

Initiative / Enabler of integrated care	Activities	Level of Involvement	Key Contacts
3. Capacity building	<ul style="list-style-type: none"> <li>• Out of Home Care                             <ul style="list-style-type: none"> <li>○ Develop and promote resources and forms for GPs to support children and young people in out of home care</li> </ul> </li> <li>• GP education                             <ul style="list-style-type: none"> <li>○ Promotion and support for the Paediatric Masterclass for GPs</li> </ul> </li> </ul>	Level 2 Level 3	<ul style="list-style-type: none"> <li>• Program manager – Child, Youth and Family</li> </ul> CHQ: <ul style="list-style-type: none"> <li>• Director Child Development Service</li> <li>• Nursing Director Child Health</li> <li>• GPLO</li> </ul> BSPHN: <ul style="list-style-type: none"> <li>• Program manager – Child, Youth and Family</li> </ul>
4. Interprofessional education	<ul style="list-style-type: none"> <li>• Project ECHO                             <ul style="list-style-type: none"> <li>○ Continue to promote to GPs and other participants in ECHO series.</li> </ul> </li> </ul>	Level 2 Level 3	CHQ: <ul style="list-style-type: none"> <li>• Medical Director Integrated Care</li> </ul> BSPHN: <ul style="list-style-type: none"> <li>• General Manager – Primary Health</li> </ul>

Revision history			
Date	Version.	Author	Description of revision
14/07/2020	1	Hannah Johnson, CHQ HHS	Final version (v1) for sign off