

# Expression of Interest

## Consumer Representative

### Medical Imaging and Nuclear Medicine Consumer Group

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We are currently inviting applications for Consumer Representatives to join a new consumer group for Medical Imaging and Nuclear Medicine (MINM) at the Queensland Children's Hospital (QCH). We especially encourage those who have had firsthand experiences with MINM at the QCH, such as ultrasound, X-ray, CT or MRI.

Children's Health Queensland (CHQ) has a long history of engaging with consumers and recognises the benefit of involving both consumers and community representatives in healthcare planning, delivery and review of services.

#### Medical Imaging and Nuclear Medicine

The MINM comprises a range of highly specialised and complex diagnostic imaging services within the QCH. In order to assist the department in improving the experiences of families using imaging services at the QCH, MINM are establishing a consumer group to create sustainable patient and family engagement with the department. The MINM consumer group will provide crucial consumer perspectives, feedback and advice on service changes to enable a family-centred approach to service planning and delivery.

Members of the MINM Consumer Group will have the opportunity to be involved in a range of initiatives, such as:

- Consultation activities identified as part of the Access Imaging program, which is a clinical services review identifying opportunities for service development, improvement and sustainability
- Access Imaging program governance, including participation in meetings
- PET-CT service development governance, including participation in steering committee meetings
- Review of new and updated family resources, including digital initiatives
- Focus groups, workshops, surveys, or consultation on proposed service improvements

#### The aims of the MINM Consumer Panel are to:

- Work in partnership with MINM staff to achieve a family-centred care approach to service planning and delivery
- Provide consumer perspectives on improving health services and the experiences of patients and families using MINM services

#### Your key responsibilities

- Adhere to the Code of Conduct for the Queensland Public Service
  - Provide feedback from a parent/carer's perspective on materials and resources destined for families
  - Contribute to the co-design of activities and services to improve the experience of families using MINM services at CHQ
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- Provide feedback on materials as required within the requested timeframes
- Attend meetings either by teleconference/videoconference or in person
- Contribute at meetings and provide advice within the requested timeframes
- Provide apologies via meeting secretariat if unable to attend meetings
- Undertake any background checks required by CHQ; and
- Maintain confidentiality always.

## Skills and experience

This position would be best suited to applicants with the below skills and experience:

- Experience in health as a patient, parent or carer is essential
- Experience with and knowledge of the CHQ MINM service, or other medical imaging and nuclear medicine services
- Ability to communicate in a clear, calm and collaborative manner

## Time commitment

Time commitments will differ for each activity. Member appointments will be for a period of 2 years and members will be able to reapply. Examples of engagement opportunities and their time commitment are listed below (not exhaustive):

Access Imaging consultation activities	<ul style="list-style-type: none"> <li>• Reviewing materials and providing feedback as required</li> </ul>
Access Imaging governance <i>and</i> PET-CT service development governance	<ul style="list-style-type: none"> <li>• 1 x 1-hour monthly meeting, attending either in person, via teleconference or via videoconference.</li> <li>• Pre-reading, preparation and feedback on materials out of session as required.</li> </ul>
Reviewing family resources	<ul style="list-style-type: none"> <li>• Reviewing materials and providing feedback as required</li> </ul>
Service improvement proposals	<ul style="list-style-type: none"> <li>• Reviewing materials and providing feedback as required</li> </ul>

## Remuneration and reimbursement

This role may be eligible for reimbursement and/or remuneration in accordance with the CHQ Procedure *Engaging consumers – Remuneration payment of engagement fee and reimbursement of expenses*. Further information will be provided with an offer of appointment to the role.

## Application process

Please return the attached “Expression of Interest” form to [CHQ\\_ConsumerEngagement@health.qld.gov.au](mailto:CHQ_ConsumerEngagement@health.qld.gov.au) by 4 April, 2021. Your application will be reviewed by the MINM leadership team, and suitable candidates will be selected based on demonstrated skills and experience.

Pre-appointment screening including a Criminal History Check will be undertaken for applicants recommended for this role. A valid Blue Card will also be required.

For further information on this opportunity, please contact David Watts on 3068 3015 or [David.Watts@health.qld.gov.au](mailto:David.Watts@health.qld.gov.au).

# Expression of Interest: Consumer Representative – Medical Imaging and Nuclear Medicine Consumer Group

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## Contact Details:

<b>Name:</b>	
<b>Postal address:</b>	
<b>Email address:</b>	
<b>Phone number:</b>	

Children’s Health Queensland Hospital and Health Service (CHQ) values the voice of children and families in the planning, delivery, evaluation and improvement of our services. Your experience and perspectives as a consumer can help us to make positive and meaningful changes.

Providing the following information will help us to make sure that we have a range of consumer representatives with different backgrounds and experiences, and allow us to consider your suitability for this particular role.

## Information about you:

**Are you a**  Patient  Parent  Carer  Relative  \_\_\_\_\_

**Gender** (optional)  Female  Male  Non-binary or gender fluid  \_\_\_\_\_

**Date of Birth** \_\_\_\_\_

**Are you of Aboriginal or Torres Strait Islander origin?** (optional)

Yes, Aboriginal  Yes, Torres Strait Islander  Yes, Aboriginal and Torres Strait Islander  No

**Is English your first language?** (optional)  Yes  No

If no, please provide details:

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**Do you identify as a member of a cultural or ethnic group?** (optional)  Yes  No

If yes, please provide details:

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**Do you have a disability?** (optional)  Yes  No

If yes, please provide details:

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**Are you currently employed by CHQ, or another Hospital and Health Service?**

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**Please list medical imaging and nuclear medicine services you or your child/children have used, continue to use or may use in future at CHQ.**

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**Please list any other background or experience you have (e.g. committee member, advisory group, other).**

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**How do you think you can make a difference by being involved?**

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**Do you have a specific area of interest?**

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**There are many other ways consumers can be involved with CHQ. Please tell us if you would also like to be involved in one or more of the following:**

- Joining a committee, working group or project team
- Participating in focus groups or forums
- Completing surveys
- Reviewing and providing feedback on written information for patients and families
- Joining an online community of interest (providing feedback or suggestions electronically)
- Other (please provide details): \_\_\_\_\_
- Being involved in staff education and training
- Joining selection panels for staff recruitment

**Thank you for taking the time to complete this form.  
Please send to the CHQ Consumer Engagement Officer via:**

**Consumer Engagement Officer, Patient Safety and Quality Service (PSQS)  
Children's Health Queensland  
PO Box 3474, South Brisbane QLD 4101**

**e [CHQ\\_ConsumerEngagement@health.qld.gov.au](mailto:CHQ_ConsumerEngagement@health.qld.gov.au)**

The personal information you supply on this form is collected for the purposes of Consumer Engagement activities coordinated by CHQ HHS. By supplying the form, you have consented to having your personal details added to the CHQ Consumer Engagement Register and being contacted via the contact details provided by CHQ HHS with offers of participation in Consumer Engagement activities.

We comply with the National Privacy Principles in the Information Privacy Act 2009.

We will not disclose your personal information to anyone else unless you consent or the disclosure is allowed, authorised or required by law.

You can apply to access or amend documents held by us under the Information Privacy Act 2009 and the Right to Information Act 2009.

You can accept or decline any offer to participate and at any time your details can be removed from the Register on your request.