# Invoicing and Fee Form New Ethics and Governance Applications and Amendments for Industrial/Commercially Sponsored Research

### (Effective from 1 December 2021)

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| --- | --- | --- | --- |
| Date: |  | | |
| Project Title |  | | |
| Principal Investigator |  | | |
| Project No./ERM No. (if known) |  | | |
| Site Number (if applicable) |  | | |
| Protocol No. |  | | |
| Invoice to be sent to: | | | |
| Name of Sponsor (to be address on the invoice) |  | | |
| Contact Name (for invoices) |  | | |
| Contact Number |  | | |
| Company Address  (must be an Australian address) |  | | |
| Email Address |  | | |
| Sponsor ABN |  | | |
| Sponsors instructions for invoicing |  | | |
| Sponsorship Confirmation | | | |
| *I confirm the above information is correct* | | | |
| Signed |  | | |
| Date |  | | |
| Submission Type | | | |
| Ethics Review (New Application): Application for research projects with full industry/commercial sponsorship | | $4500.00 |  |
| Ethics Review (Major Amendment): Review of major amendments to research projects with full industry/commercial sponsorship\* | | $650.00 |  |
| Ethics fees for addition of sub-studies to research projects with full industry/commercial sponsorship# | | $2000.00 |  |
| Governance Review (New Application): Site Specific Assessment (SSA) Review Fee (per site) for research projects with full industry/commercial sponsorship | | $4500.00 |  |
| Governance Review (Major Amendment): Site-Specific Assessment (SSA) Fee for amendments to research projects with full industry/commercial sponsorship\* | | $650.00 |  |
| HREC Review (New Application): collaborative or cooperative research group^ | | $700 |  |
| Site-Specific Assessment (SSA) review fee (New Application): collaborative or cooperative research group^ | | $700 | Site-Specific Assessment (SSA) review fee (New Application): collaborative or cooperative research group |

*\*A major amendment constitutes an amendment to a Protocol, Investigator’s Brochure, amendment to CTRA, review of new documents and/or substantial Participant Information Sheet and Consent Form (PICF) changes. Substantial PICF changes comprise those which incorporate protocol changes or updated safety information. They do not comprise administrative changes such as addition of investigators or typographical amendments.*

*# Sub-studies will be reviewed, and fees determined on a case-by-case basis. The HREC may request that the sub-study be submitted as a new application and charge the full fee. All figures are inclusive of GST.*

*^Collaborative Research Group for this purpose is defined as a group who form a collegiate to facilitate collaborative research between organisations. This may be at a local, national or international level. Status is independent of funding.*

**Please upload this form with the relevant HREC or RGO submission on the  
Ethical Review Manager (ERM) system.**